NSWMC Resolution No. 78. Series of 2014

Governing Rules and Regulations of the National Solid Waste Management Commission-Technical Working Group (NSWMC-TWG)

Section 1. Title - These rules shall be known, cited and referred to as the Governing Rules and Regulations of the National Solid Waste Management Commission Technical Working Group (NSWMC-TWG).


Section 3. Purpose. During the NSWMC meeting held on March 27, 2014, it was agreed that the NSWMC TWG shall define its conduct of business in carrying out the functions.

Section 4. Composition of the NSWMC-TWG. Pursuant to NSWMC Resolution No. 15, S. 2009, the NSWMC TWG shall be composed of representatives from the following member agencies, preferably with working knowledge of the mandates of their respective agency:

1. Department of Environment and Natural Resources (DENR);
2. Department of Interior and Local Government (DILG);
3. Department of Science and Technology (DOST);
4. Department of Public Works and Highways (DPWH);
5. Department of Health (DOH);
6. Department of Trade and Industry (DTI);
7. Department of Agriculture (DA);
8. Metro Manila Development Authority (MMDA);
9. League of Provinces of the Philippines (LPP);
10. League of Cities of the Philippines (LCP);
11. League of Municipalities of the Philippines (LMP);
12. Liga ng Mga Barangay;
13. Technical Education and Skills Development Authority (TESDA); and

The private sectors are to be represented by the following:
1. A representative from non-government organizations (NGOs) whose principal purpose is to promote recycling and the protection of air, land and water quality;
2. A representative from the recycling industry; and
3. A representative from the manufacturing or packaging industry.

The private sectors are to be represented by the Commission members themselves who were duly nominated by their respective sector and appointed by the President.

Further, pursuant to NSWMC Resolution No. 16 S. 2009, the Department of Education was included as a member of the Technical Working Group with non-voting capacity.

The Executive Director of the NSWMC Secretariat who provides overall leadership, supervision and strategic direction to the Secretariat shall also be a member of the NSWMC TWG with a non-voting capacity.

_Waste No More! Waste No Time!_
Also, the NSWMC TWG may, from time to time, call on any other concerned agencies or sectors as it may deem necessary.

For a resource person on a particular agenda item, the invitee should be identified by the members of the NSWMC TWG during the previous meeting or the members should be informed through the Notice of Meeting that a resource person shall be invited. The said resource person shall only participate during discussion of a specific/identified agenda.

For technology presenters, the members of the NSWMC TWG should be provided with basic information of what will be presented, prior to the presentation. The members shall also be informed through the Notice of Meeting of the scheduled presentation.

Permanent and alternate representatives to the NSWMC-TWG shall be designated by the member agencies/organizations through a Special Order.

Section 5. Roles and Responsibilities of the NSWMC TWG. Pursuant to NSWMC Resolution No. 15, the NSWMC TWG shall prepare work programs and other preparatory documents to be submitted to the National Solid Waste Management Commission for final discussion and corresponding decisions. It shall discuss issues and proposed policies and work programs for consideration and approval by the Commission. Specifically, the NSWMC-TWG shall:

1. Provide guidance, discuss and deliberate on approaches, strategies, policies and implementing actions on matters requiring NSWMC decisions.
2. Provide feedback and evaluation of effectiveness of the activities pertaining to the mandates of the NSWMC.
3. Endorse any agreed actions to the NSWMC.
4. Deliberate on 10-year SWM plans reviewed by the NSWMCS for approval by the NSWMC.
5. Perform other functions to support the NSWMC carry out its powers and functions.

Section 6. Proceedings - The proceedings of the NSWMC –TWG shall be as follows:

6.1 Meetings of the NSWMC TWG. The NSWMC TWG shall meet every first (1st) thursday of the month. Special meetings may be called for urgent matters that call for the TWG to deliberate prior to the NSWMC Meeting which shall be scheduled on the 3rd Thursday of the month.

6.2. Attendance to Meetings. In case of three (3) consecutive absences of the NSWMC TWG member without valid reason or prior notice, the matter shall be brought to the attention of the permanent representative to the NSWMC.

6.3 Quorum. In order to transact business, there shall be present in the meeting a quorum consisting of a majority of the NSWMC TWG members.

In the absence of a quorum, the NSWMC TWG shall proceed with the discussion of the agenda but shall defer any items for endorsement to the Commission.

6.4 Presiding Officer. The Vice Chairman shall preside over the regular or special meeting of the NSWMC-TWG. In case of his/her absence or temporary disability, the body who constitute the quorum, shall designate a presiding officer who will chair the meeting.

All expenses to be incurred by the members of the TWG in their participation in consultation meetings, public hearings, testing and validation, including but not limited to travel expenses shall be charged to the respective agency budget.
6.5 Procedural Flow of the deliberation.

1. The NSWMC Secretariat shall prepare and present all the pertinent documents for deliberation by the NSWMC TWG. Due diligence should be applied in matters presented to the NSWMC TWG. Data including monitoring and inspection reports that will be used as basis for any policy issuance or any matter for resolution by the NSWMC should be those that are officially submitted by the EMB Regional Office and any other agency or organization.

2. The focal personnel of the secretariat who prepared the said document will present and participate in the discussions of the NSWMC TWG, as maybe required or as needed.

3. The NSWMC TWG shall deliberate and discuss matters and may call on the participation of other agencies and organizations to be able to come up with appropriate decisions.

4. Items that are for endorsement by the NSWMC TWG to the NSWMC for approval should be agreed upon by the members. If in case voting is required, the vote of the majority NSWMC TWG members or their duly authorized representatives present who constitute a quorum shall be sufficient.

Section 7. Operational budget of the NSWMC TWG.

The Secretariat shall prepare the work and financial plan that shall include the activities of the NSWMC TWG.

Member agencies and private sector representatives are encouraged to allocate funding support from their regular budget or resources to programs or projects related to their respective mandates. Member agencies shall report to the NSWMC their proposed and approved funding allocations and programs.

The Department of Environment and Natural Resources through the Environmental Management Bureau shall provide the needed logistical support to the Secretariat.

Section 8. These Governing Rules and Regulations of the NSWMC TWG shall be viewed as a dynamic document. Any agreement reached by the members that will further define its conduct of business in carrying out its functions shall form part of this document as an Annex.

Section 9. Effectivity. This Resolution shall take effect immediately.

APPROVED this 10 day of July, 2014.

Attested by:

[Signature]

MANUEL D. GERROCHI, CESO I
Undersecretary for Policy, Planning and Foreign Assisted Programs